

Supplemental labs notes are posted on the FIU Earth Science Website as a PDF file. They may be downloaded from: <http://www.fiu.edu/orgs/geology/geolab/labnotes.pdf>

1. Attendance: If you miss one lab, you will miss material that you will be quizzed on, and you may also miss a quiz on the day you are absent. **Labs start on time.** Labs are 2 hours and 45 minutes long; if you leave before the conclusion of the lab you may receive partial or no credit (points).
2. Lab exercises are to be completed independently during the lab. When students are asked to work in teams; each member is to think independently and complete the assignment in his/her own words in his/her lab manual. To receive full credit it is expected that you bring your lab manual to lab. Lab exercises will be evaluated at the end of each lab. If you do not understand something, ask for help. **Asking questions in lab is good for you.**
3. 7 QUIZZES: A written and/or practical quiz on material covered in the preceding lab(s) will be given the first 10-20 minutes of 7 labs. Quiz days there will be no lab time to review before the quiz. **NO MAKE-UP QUIZZES.** One quiz grade will be dropped to compensate for emergencies/a poor performance. Definition of an *excused absence*: a medical excuse signed by the attending physician.
4. If you plan to be absent to observe a religious holiday make arrangements with the Lab Instructor the first week of class (University Policy).
5. Each student is responsible for lab equipment/materials and for cleaning up his/her area.
6. No food or drinks in the lab; cellular phones must be turned off and out of sight.
7. Academic Integrity: Academic dishonesty or disruptive behavior will be reported immediately to the lab manager. Please familiarize yourself with The University's Code of Conduct <http://www.fiu.edu/-jms/standards of conduct.htm>

<u>Approximate lab timetable:</u>	First 15-20 minutes	Quiz on the 7 Quiz Days
	20 -30 minutes	Introduction of Lab material
	Body of Lab	Supervised lab exercises
	Last 20 minutes	Review/Evaluation/Clean-up

The UP lab, PC 328, will be open additional hours for review, as posted by door.

GRADES ARE NOT CURVED. Grades are numerical. The final grade is computed at the end of the term from points earned. You are graded on independent completion of the weekly lab assignment and quizzes. There is no laboratory final exam. Grades are determined by percentage as follows:

A = 94-100, **A-** = 90-93, **B+** = 87-89, **B** = 83-86, **B-** = 80-82, **C+** = 77-79, **C** = 73-76, **C-** = 70-72, **D+** = 67-69, **D** = 63-66, **D-** = 60-62, **F** = less than 60 percent.

GRADING POLICY:	Lab Assignments	50%
	<u>Quizzes</u>	<u>50%</u>
	Total:	100%